Clarification of Proxy, Registration and Document Presentation Prior-Meeting Attendance Voting and Voting Result Count in Annual General Meeting of Shareholders for 2016 Sammakorn Public Company Limited on 7 April 2016

A. Proxy

The Company has delivered Proxy Form B for consideration by the shareholder who cannot attend the meeting by himself or herself whether he or she will authorize other person or authorize the independent director whose background has been enclosed herewith by the Company as the Proxy for meeting attendance and voting in the shareholders' meeting in lieu of him or her.

However, in the event that the shareholder must authorize in general way, Proxy (Form A) can be selected for use; or in the event that the shareholder who is the foreign investor and appoints Custodian in Thailand as share depositary and overseer, Proxy Form C which can be downloaded at website: www.sammakorn.co.th can be selected for use.

- 1. Authorizing other person as the Proxy
 - The Principal shall authorize just one Proxy as the person who attends the meeting and votes. The number of shares cannot be separated to several proxies for voting separation.
 - The Proxy kindly fills details in Proxy with accurate and complete signatures of the Principal and the Proxy.
 - The Proxy shall submit Proxy to the Company's officer at the meeting venue prior-the Proxy's meeting attendance.
- 2. Authorizing the Company's director as the Proxy
 - The Principal kindly specify name and detail of the Company's director as the Proxy according to below details.
 - (1) Mr. Sittichai Chantravadee, 65 years old, Audit Committee Member and Risk Management Committee Member
 - Residing at address no. 189/9 Soi Saphan Khwa, Bangsue, Bangkok 10800.
 - (2) Mr. Tawatchai Chongdarakul, 54 years old, Risk Management Committee Member and
 - Chairman of Nomination and Remuneration Committee Residing at address no. 35 Rom Klao Road, Soi Rom Klao 6, Minburi, Bangkok 10510
 - In authorizing the Company's director, kindly specify names and details of both directors of the Company since in the event that any director cannot attend the Meeting, the director who attends the Meeting shall be the Proxy for meeting attendance and voting in the Shareholders' Meeting in lieu of you.
 - The Proxy kindly fills his or her detail in Proxy and signs for Proxy, put it in Acceptance Business Service Envelope and seal the envelope for delivery via post without requirement of postage stamp affixture to the Company Secretary prior-the meeting date

B. Registration and Presentation of Document Prior-Meeting Attendance

The Company shall begin checking the completeness of Proxy and open for registering from 9.30 hrs. henceforth at Pimarnman Room, 2nd Floor, Anantara Siam Bangkok Hotel, Rajdamri Road, Lumpini, Pathumwan, Bangkok 10330 according to the enclosed map.

The meeting attendants shall present the following documents for registering prior-meeting attendance (as the case may be).

1. Shareholder who is a natural person

1.1 <u>In the event that the shareholder attends the Meeting by himself or herself,</u> the document issued by the administrative agency with appearance of the non-expired

photo of the shareholder such as identification card, driving license or passport shall be presented.

1.2 In the event that the shareholder authorizes the Proxy to attend the Meeting

- (a) Proxy according to form enclosed with Notice to Call the Meeting which are completely and accurately filled, signed by the Principal and the Proxy, and affixed with 20 Bath stamp duty.
- (b) Copy of photograph of document of the shareholder issued by the administrative agency with detail in Clause 1.1 above, and certified true copy by the Principal.
- (c) Document of the Proxy issued by the administrative agency shall contain detail in 1.1 above.

2. Shareholder who is a juristic person

2.1 <u>In the event that the representative of the shareholder attends the Meeting by himself or herself</u>

- (a) Document of the representative issued by the administrative agency shall contain details pursuant to Clause 1.1 above.
- (b) Copy of photograph of Certificate of Juristic Person Registration of the Shareholder certified true copy by the representative of the juristic person with statement indicating that the representative is the meeting attendant who has power to act on behalf of juristic person which is the shareholder.

2.2 In the event that shareholder who authorizes the Proxy to attend the Meeting

- (a) Proxy according to Form enclosed with Notice to Call the Meeting of which the statements are accurately and completely filled with signatures of the Principal and the Proxy and stamping of 20 Baht stamp duty.
- (b) Copy of photograph of Certificate of Juristic Person Registration of the Shareholder which is certified true copy by juristic person with statements indicating that the representative of the juristic person who signs in the Proxy has power to act on behalf of juristic person which is the shareholder.
- (c) Document of the Proxy issued by administrative agency shall contain detail in Clause 1.1 above.

3. Shareholder who is not Thai nationality or is juristic person which is established pursuant to foreign law.

The contents in Clause 1. and Clause 2. are taken for application mutatis mutandis with the shareholder or the meeting attendant who is not Thai nationality or is juristic person that is established pursuant to foreign law as the case may be subject to the following.

- (a) Certificate of Juristic Person may be the document issued by administrative agency of the country where that juristic person is situated or by the officer of that juristic person. However, there shall be the details of the juristic person's name, authorized signatory for binding juristic person and condition or restriction of signing power, location of the principal office.
- (b) Document of which its original in English is unavailable shall be translated in English to be enclosed with and the representative of that juristic person shall certify the accuracy of the translation.

C. Voting and Count of Voting Result

The Chairman of the Meeting shall inform the method of voting and count of voting result for the Meeting's acknowledgement prior entering into the meeting agenda.

1. Voting

- One share is counted as one vote.
- For voting in each agenda, the Chairman shall inquire the Meeting whether which shareholder disagrees or abstains, he or she shall show his or her hands.
 - If any shareholder shows his or her hands to disagree or abstain, the shareholder shall record the disagreed or abstained resolution in ballot distributed by the office priormeeting attendance and the Chairman shall return the ballot of the shareholder who disagrees or abstains to the office for checking and counting vote. It is deemed that the

shareholder who does not show his or her hands in the Meeting resolves for approval according to the proposal of the Chairman for the Meeting's considering and resolving.

- If none of any shareholder shows his or her hands to disagree or abstain, it is deemed that the Meeting unanimously resolves for approval according to the proposal of the Chairman for the Meeting's considering and resolving unless the event that the shareholder has already marked in Proxy that he or she intends to resolve disagreement or abstention in any respect, the Company shall also record such disagreed or abstained vote in resolution of each agenda.
- The shareholder who authorizes the Proxy to attend the Meeting in lieu of him or her and permits the Proxy to vote according to his or her intention as specified by him or her in Proxy, the Company shall record and collect vote as specified by the shareholder in such Proxy in advance at the time that the Proxy has already registered in order to facilitate the Proxy to be unnecessary to fill ballot in the Meeting again. Such vote is taken for combination with the aforesaid voting.

2. Count of Voting Result

- According to the count of voting result in each agenda, the Company shall count votes of the shareholders in the meeting and of the shareholders who authorize their Proxies that are recorded by the Company in advance at the time of registration of the Proxies for meeting attendance, for disagreed and abstained voting and deduct them from total number of shares of the meeting attendants with voting rights in each agenda.
- The Chairman shall announce voting result in each agenda for the Meeting's acknowledgement after completion of voting in each agenda. The number of agreed, disagreed and abstained votes and their proportion in percentage shall be separated.

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